

# BEHAVIOR REPORT FORM



Use this form to report behavior incidents or a disciplinary issue.

INFORMATION		
Full Name		
Date of Incident	Time	Date of Report
Campus:		
Ministry Area (circle one) Kid- O-Deo      Elevate		Room/Grade
Description of Behavior/Disciplinary Issue (what happened, how it happened, factors leading to the event, where did it happen, etc.) Be as specific as possible (attached additional sheets if necessary)		
Who else was involved?		
Action Taken (check one) <input type="checkbox"/> Continued Activity <input type="checkbox"/> Limited Activity <input type="checkbox"/> Paged/Called Parent <input type="checkbox"/> Program Suspension (requires pastor approval) <input type="checkbox"/> Emergency Service Contacted (complete Accident/Injury report) <input type="checkbox"/> Child Protection Services Contacted (complete full agency report)		
Describe any additional details or action that was taken:		

REPORTER INFORMATION	
Individual Submitting Report (print name)	
Signature	Date

PARENT INFORMATION (only if paged out)	
Parent/Guardian (print name)	
Signature	Date