



Kids Care: Observation Form

Criteria for Determining Best Placement for Children With Special Needs

Child's Name: _____ Date: _____

Staff/Advocate: _____

As you complete this observation form, please keep in mind the following placement options available for kids with special needs within Kids ministry:

Possible Placements:

Independent: Minimal supervision; support provided by Kids Ministry volunteers.

Room Assistant Volunteer (RA): Moderate supervision; preferably special needs volunteers but can also be assisted by Kids' Ministry volunteers; mainly helps during large-group instruction.

Side-by-Side Volunteer (SBS): Direct supervision; special needs volunteers; assists child with special needs from drop-off to pick-up, including large group and small group time.

Check the abilities which the child has been observed doing:

Activity Stations

- Picks activity Follows adult instructions Socializes appropriately with peers
- Shares/cooperates/takes turns Stops activity for transition Helps clean up
- Transitions safely and timely

Criteria: Side-by-Side: 0-1 Room Assistant: 2-4 Independent: 5-7

Comments:

Large Group

- Tolerates crowds Tolerates loud music Tolerates lights Stays with group
- Demonstrates social manners, including hands to self Follows adult instructions
- Pays attention to teacher Stands during music when instructed
- Dances during music when instructed Transitions safely and timely

Criteria: Side-by-Side: 0-1 Room Assistant: 2-4 Independent: 5-7

Comments:

SMALL GROUP:

- Sits with group Remains seated for duration of group
- Demonstrates social manners, including hands to self Follows leader's instructions
- Pays attention to leader Completes group activities

Criteria: Side-by-Side: 0-1 Room Assistant: 2-4 Independent: 5-7

Comments:

Volunteer Support Recommendation: _____

Parent Conversation: _____

Support Plan: _____
