

**In Student Ministries we help students become lifelong followers of Jesus Christ by creating engaging experiences and developing relationships that transform lives.**

**The Set Up and Take Down teams create a unique and engaging environment for students by setting up and taking down key elements within the building. Here's how we do it:**

### Being Prepared

- Read weekly communications from you leader prior to student services.
- Check in with your team lead at scheduled time to receive instructions, connect with your team, and prepare to serve.
- Be committed to your serving time and locate a sub if you are unable to serve. With the impact of your role in mind, communicate any changes with your team lead.
- Be familiar with the campus' facilities.

### Set Up an Inviting Atmosphere

- Set up all environmental pieces in time for the start of services (check-in stations and signs, furniture, lighting, pipe and drape, any equipment, and parking signs).
- Maintain the organization and cleanliness of the student ministries' storage area.

### Take Down Items to Restore Environment

- Take down, clean, and store all environmental pieces in proper storage area at the end of services, and leave the campus equal to or better than before.
- Pick up all trash left by students or volunteers.
- Maintain the organization and cleanliness of the student ministries' storage area.